



TUM School of Management – How to Apply

Bachelor in Management and Technology – Summer Semester 2025

Please note that this process only applies to applications for the summer semester.

Since the recognition process by the Chairs can take some time, we recommend you apply as soon as possible!

If you would like to apply to a higher subject semester during the regular application period from 15 May to 15 July, please contact us for more information about this at admission@mgt.tum.de

GENERAL INFORMATION

- The application period for the summer semester runs from 15 November until 15 January.
- At least one of the four (4) following modules must be recognized:
 1. Mathematics in Natural and Economic Science 1
 2. Introduction to Data Science and Statistical Thinking / Statistics for Business Administration
 3. Economics 1 - Microeconomics
 4. Operations Research and Decision Analysis / Management Science

STEPS FOR A SUCCESSFUL APPLICATION

1. To apply, please complete the application form via [TUMonline](#) within the application period (15 November to 15 January) and upload all required documents
2. If you did not obtain your university entrance qualification in Germany, you must apply via [Uni-Assist](#) on top of Step 1. This also applies to applicants with an IB Diploma who do not yet have a Notification from the Office for Certificate Recognition.

The following documents (or more) are necessary to upload during the application:

- Final secondary school examinations
- Current CV
- Motivational letter (max. 2 A4 pages)
- Transcript of records of your current/previous studies
- The [form “Application for Credit Transfer and Grading System”](#) (more information below)

You will find the list of all documents that you need to upload on TUMonline once you start with your application.

Please note that additional documents may be required after you are accepted into the program and begin the enrollment process (e.g., ID, and proof of health insurance). You can upload them at a later point. The application process is 100% online. Hardcopies must be sent to TUM only once you are enrolling.

3. Please fill out the form “Application for Credit Transfer and Grading System”, there are some points that will help you when filling out the form:

Legally binding is only the statute about the assessment procedure, which can be found in the download area on our website.



Application for Credit Transfer

If your university has another credit system, please just enter those credits here.

Beginns with 1-00....

Last Name: _____ First Name: _____
Prior University: _____ Prior Degree Program: _____
Degree Program pursued at TUM: _____ TUMonline Application Number: _____

Please leave these checkboxes empty

Comparison of completed modules and modules at TUM

	Name of the completed module	Number of the corresponding TUM module	ECTS credits of the completed module	Grade	(processed by TUM) recognized (preliminary)
1.	_____	_____	_____	_____	<input type="checkbox"/>
2.	_____	_____	_____	_____	<input type="checkbox"/>
3.	_____	_____	_____	_____	<input type="checkbox"/>
4.	_____	_____	_____	_____	<input type="checkbox"/>
5.	_____	_____	_____	_____	<input type="checkbox"/>

Please fill it in exactly as it is stated on your transcript of records

TUM Codes for the four (4) Modules:

MA9711 Mathematics in Natural and Economic Science 1

CIT5130002 Introduction to Data Science and Statistical Thinking / Statistics for Business Administration

WI000021_E Economics 1 – Microeconomics

MGT001374 Operations Research and Decision Analysis / Management Science

- PLEASE SUBMIT YOUR APPLICATION via TUMonline.
- The document “Application for Credit Transfer and Grading System” will be set as not okay, and **you must contact the Admission Team** at lateralentry_bachelor@mgt.tum.de. We give you a short consultation about the next steps and give you a confirmation, which you can upload to TUMonline instead. The deadline for this step is given in TUMonline and if you do not upload the confirmation until this deadline, the application is rejected.
- You will have to fill out forms for the specific modules and send the module descriptions. After these steps, the respective chairs will check if your modules can be recognized or not. **Please do not contact the chairs yourself!**
- Once the respective chairs have accepted 1 of the 4 modules, we can further process your application and follow our assessment procedure. Should none of the aforementioned four modules be approved, we will contact you, and unfortunately, your application will be rejected. We will also reject your application if you fail to contact the Admissions Team in time (see Step 5)

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